

UNIVERSITY OF DAR ES SALAAM
OFFICE OF THE DEPUTY VICE CHANCELLOR (ACADEMIC)



CA. 12/385/01

VACANCY ANNOUNCEMENT

1.0. THE UNIVERSITY OF DAR ES SALAAM

The University of Dar es Salaam invites applications from suitably qualified Tanzanians to be considered for immediate employment to fill 18 academic vacant posts as follows:

1.1 TUTORIAL ASSISTANT (CROP SCIENCE AND TECHNOLOGY), LINDI CAMPUS – 1 POST

1.1.1 Department of Crop Science and Beekeeping Technology – CoAF

1.1.2 Duties and Responsibilities

- i) To under-study senior members of academic staff by attending their lectures, seminars, tutorials and practicals;
- ii) To carry out seminars, tutorials and practicals;
- iii) To assist in research, consultancy, and public services;
- iv) To undergo postgraduate training for a Master's degree; and
- v) To perform any other relevant duties as assigned by one's superior.

1.1.3 Qualification and Experience

Bachelor of Science in any of the following; Crop Science and Technology, Agronomy, Horticulture, Crop Production and Management, and Meteorology. Applicants for this post must possess a Bachelor degree with a minimum GPA of 3.8 from a local or an internationally, reputable University recognized by Tanzania Commission for Universities.

1.2.4 Remuneration

Salary Scale: PUTS 1.1

1.2 TUTORIAL ASSISTANT (BEE SCIENCE AND TECHNOLOGY), LINDI CAMPUS – 1 POST

1.2.1 Department of Crop Science and Beekeeping Technology – CoAF

1.2.2 Duties and Responsibilities

- i) To under-study senior members of academic staff by attending their lectures, seminars, tutorials and practicals;
- ii) To carry out seminars, tutorials and practicals;
- iii) To assist in research, consultancy, and public services;
- iv) To undergo postgraduate training for a Master's degree; and

- v) To perform any other relevant duties as assigned by one's superior.

1.1.2 Qualification and Experience

Bachelor's degree in Beekeeping Science and Technology, Bachelor's in Applied Zoology, Bachelor of Science in Bee Resources Management, and Bachelor of Science in Entomology. Applicants for this post must possess a Bachelor's degree with a minimum GPA of 3.8 from a local or an internationally, reputable University recognized by the Tanzania Commission for Universities.

1.2.4 Remuneration

Salary Scale: PUTS 1.1

1.2 TUTORIAL ASSISTANT (ANIMAL SCIENCE), LINDI CAMPUS – 1 POST

1.2.1 Department of Crop Science and Beekeeping Technology – CoAF

1.2.2 Duties and Responsibilities

- i) To under-study senior members of academic staff by attending their lectures, seminars, tutorials and practicals;
- ii) To carry out seminars, tutorials and practicals;
- iii) To assist in research, consultancy, and public services;
- iv) To undergo postgraduate training for a Master's degree; and
- v) To perform any other relevant duties as assigned by one's superior.

1.2.3 Qualification and Experience

Bachelor of Science in Animal Science or Bachelor of Science in Range Management. Applicants for this post must possess a Bachelor's degree with a minimum GPA of 3.8 from a local or an internationally, reputable University recognized by the Tanzania Commission for Universities.

1.3.4 Remuneration

Salary Scale: PUTS 1.1

1.3 TUTORIAL ASSISTANT (STRUCTURAL ENGINEERING)–1 POST

1.3.1 Department of Structural and Construction Engineering – CoET

1.3.2 Duties and Responsibilities

- i) To under-study senior members of academic staff by attending their lectures, seminars, tutorials and practicals;
- ii) To carry out seminars, tutorials and practicals;
- iii) To assist in research, consultancy, and public services;
- iv) To undergo postgraduate training for a Master's degree; and
- v) To perform any other relevant duties as assigned by one's superior.

1.3.3 Qualification and Experience

Applicant must be a holder of a Bachelor of Science in Civil Engineering or Bachelor of Science in Civil and Structural Engineering with a minimum GPA of 3.8 from a reputable institution in and outside the country.

1.4.4 Remuneration

Salary Scale: PUTS 1.1

1.5 ASSISTANT LECTURER (TRANSPORTATION ENGINEERING) – 1 POST

1.5.1 Department of Transportation and Geotechnical Engineering – CoET

1.5.2 Duties and Responsibilities

- i) To carry out lectures, seminars, tutorials and practicals for undergraduate programmes;
- ii) To set, invigilate, and mark undergraduate examinations;
- iii) To assist senior staff in lectures, seminars, tutorials and practicals for postgraduate programmes;
- iv) To supervise projects and practical training for undergraduate students;
- v) To conduct research and publish results;
- vi) To carry out consultancy and public services;
- vii) To undergo postgraduate training at PhD level;
- viii) To participate in relevant workshops and conferences; and
- ix) To perform any other relevant duties as assigned by one's superior.

1.5.3 Qualification and Experience

Master of Science in any of the following: Highway Engineering, Transportation Engineering, Transportation Science, and a Bachelor of Science in Civil Engineering, Civil and Transportation Engineering and Transportation Engineering. Applicants for this post must possess a minimum GPA of 4.0 or a B+ average at Master's degree level and an undergraduate degree with a minimum GPA of 3.8 from a local or an internationally reputable University recognized by the Tanzania Commission for Universities. They must be potentially good academically.

1.5.4 Remuneration

Salary Scale: PUTS 2.1

1.6 ASSISTANT LECTURER (ACADEMIC COMMUNICATION) – 1 POST

1.6.1 Center for Communication Studies – CoHU

1.6.2 Duties and Responsibilities

- i) To carry out lectures, seminars, tutorials and practicals for undergraduate programmes;
- ii) To set, invigilate, and mark undergraduate examinations;
- iii) To assist senior staff in lectures, seminars, tutorials and practicals for postgraduate programmes;
- iv) To supervise projects and practical training for undergraduate students;
- v) To conduct research and publish results;
- vi) To carry out consultancy and public services;
- vii) To undergo postgraduate training at PhD level;
- viii) To participate in relevant workshops and conferences; and
- ix) To perform any other relevant duties as assigned by one's superior.

1.6.3 Qualification and Experience

Master's degree in any of the following; Communication Studies, Mass Communication, Language Education, Language Studies, and Linguistics; and a Bachelor's degree in Communication Studies, Mass Communication, Language Studies, Bachelor of Arts with Education (Major in Language or Linguistics) and Bachelor of Education (Major in Language or Linguistics). Applicants for this post must possess a minimum GPA of 4.0 or a B+ average at

the Master's degree level and an undergraduate degree with a minimum GPA of 3.8 from a local or an internationally, reputable University recognized by the Tanzania Commission for Universities.

1.6.4 Remuneration

Salary Scale: PUTS 2.1

1.7 TUTORIAL ASSISTANT (PROCUREMENT AND LOGISTICS MANAGEMENT), KAGERA CAMPUS – 2 POSTS

1.7.1 Department of General Management – UDBS

1.7.2 Duties and Responsibilities

- i) To under-study senior members of academic staff by attending their lectures, seminars, tutorials and practicals;
- ii) To carry out seminars, tutorials and practicals;
- iii) To assist in research, consultancy and public services;
- iv) To undergo postgraduate training for a Master's degree; and
- v) To perform any other relevant duties as assigned by one's superior.

1.7.3 Qualification and Experience

Bachelor of Commerce in Procurement and Logistics Management, Bachelor degree in Procurement and Logistics Management, Bachelor of Arts in Procurement and Logistics Management, Bachelor of Science Procurement and Logistics Management, Bachelor of Commerce in Procurement and Supply Chain Management, Bachelor degree in Procurement and Supply Chain Management, Bachelor of Arts Procurement and Supply Chain Management, Bachelor of Science in Procurement and Supply Chain Management, Bachelor of Commerce Logistics and Supply Chain Management, Bachelor degree in Logistics and Supply Chain Management, Bachelor of Arts in Logistics and Supply Chain Management, Bachelor of Science in Logistics and Supply Chain Management. Applicants for this post must possess a Bachelor's degree with a minimum GPA of 3.8 from a local or internationally reputable University recognized by the Tanzania Commission for Universities.

1.7.4 Remuneration

Salary Scale: PUTS 1.1

1.8 TUTORIAL ASSISTANT (ACCOUNTING), KAGERA CAMPUS – 2 POSTS

1.8.1 Department of Accounting – UDBS

1.8.2 Duties and Responsibilities

- i) To under-study senior members of academic staff by attending their lectures, seminars, tutorials and practicals;
- ii) To carry out seminars, tutorials and practicals;
- iii) To assist in research, consultancy and public services;
- iv) To undergo postgraduate training for a Master's degree; and
- v) To perform any other relevant duties as assigned by one's superior.

1.8.3 Qualification and Experience

Bachelor of Commerce in Accounting, Bachelor of Accounting, Bachelor of Science in Accounting and Finance or Bachelor of Accounting and Finance. Applicants for this post must possess a Bachelor's degree with a minimum GPA of 3.8 from a local or an internationally reputable University recognized by the Tanzania Commission for Universities.

1.8.4 Remuneration

Salary Scale: PUTS 1.1

1.9 ASSISTANT LECTURER (SOCIETY, GOVERNANCE AND HUMAN DEVELOPMENT) – 1 POST

1.9.1 Institute of Development Studies – IDS

1.9.2 Duties and Responsibilities

- i) To carry out lectures, seminars, tutorials and practicals for undergraduate programmes;
- ii) To set, invigilate, and mark undergraduate examinations;
- iii) To assist senior staff in lectures, seminars, tutorials and practicals for postgraduate programmes;
- iv) To supervise projects and practical training for undergraduate students;
- v) To conduct research and publish results;
- vi) To carry out consultancy and public services;
- vii) To undergo postgraduate training at PhD level;
- viii) To participate in relevant workshops and conferences; and
- ix) To perform any other relevant duties as assigned by one's superior.

1.9.3 Qualification and Experience

Master of Arts or Masters of Science in any of the following; Gender Studies, Development Studies, Social Work, Peace and Strategic Studies, Rural Development, Political Sciences, International Development Studies, Ethics of Governance and Public Service; and a Bachelor of Arts in any of the following; Sociology, Anthropology, Community Development Studies, Political Sciences, Social Work and Psychology. Applicants for this post must possess a minimum GPA of 4.0 or a B+ average at Master's degree level and an undergraduate degree with a minimum GPA of 3.8 from a local or an internationally reputable University recognized by the Tanzania Commission for Universities.

1.9.4 Remuneration

Salary Scale: PUTS 2.1

1.10 ASSISTANT LECTURER (PLANNING, ECONOMICS & QUANTITATIVE ANALYSIS) -1 POST

1.10.1 Institute of Development Studies – IDS

1.10.2 Duties and Responsibilities

- i) To carry out lectures, seminars, tutorials and practicals for undergraduate programmes;
- ii) To set, invigilate, and mark undergraduate examinations;
- iii) To assist senior staff in lectures, seminars, tutorials and practicals for postgraduate programmes;
- iv) To supervise projects and practical training for undergraduate students;
- v) To conduct research and publish results;
- vi) To carry out consultancy and public services;
- vii) To undergo postgraduate training at PhD level;
- viii) To participate in relevant workshops and conferences; and
- ix) To perform any other relevant duties as assigned by one's superior.

1.10.3 Qualification and Experience

Master of Arts or Masters of Science in any of the following; Project Planning Management, Economics, Statistics, Mathematics, Geography; and a Bachelor of Arts or Bachelor of Science in any of the following; Geography, Economics, Statistics and Mathematics. Applicants for this post must possess a minimum GPA of 4.0 or a B+ average at Master's degree level and an undergraduate degree with a minimum GPA of 3.8 from a local or an internationally reputable University recognized by the Tanzania Commission for Universities.

1.10.4 Remuneration

Salary Scale: PUTS 2.1

1.11 ASSISTANT LECTURER (KNOWLEDGE SYSTEMS, CULTURE & EDUCATION) -1 POST

1.11.1 Institute of Development Studies – IDS

1.11.2 Duties and Responsibilities

- i) To carry out lectures, seminars, tutorials and practicals for undergraduate programmes;
- ii) To set, invigilate, and mark undergraduate examinations;
- iii) To assist senior staff in lectures, seminars, tutorials and practicals for postgraduate programmes;
- iv) To supervise projects and practical training for undergraduate students;
- v) To conduct research and publish results;
- vi) To carry out consultancy and public services;
- vii) To undergo postgraduate training at PhD level;
- viii) To participate in relevant workshops and conferences; and
- ix) To perform any other relevant duties as assigned by one's superior.

1.11.3 Qualification and Experience

Master of Arts or Masters of Science in any of the following; Philosophy, Ethics of Governance and Public Service, History, Education; and Bachelor of Education in Science, Bachelor of Education in Arts, Bachelor of Arts in any of the following; History, Literature and Philosophy. Applicants for this post must possess a minimum GPA of 4.0 or a B+ average at Master's degree level and an undergraduate degree with a minimum GPA of 3.8 from a local or an internationally reputable University recognized by the Tanzania Commission for Universities.

1.11.4 Remuneration

Salary Scale: PUTS 2.1

1.12 ASSISTANT LECTURER (GENDER STUDIES AND COMMUNITY DEVELOPMENT) -2 POSTS

1.12.1 Institute of Gender Studies – IGS

1.12.2 Duties and Responsibilities

- i) To carry out lectures, seminars, tutorials and practicals for undergraduate programmes;
- ii) To set, invigilate, and mark undergraduate examinations;
- iii) To assist senior staff in lectures, seminars, tutorials and practicals for postgraduate programmes;
- iv) To supervise projects and practical training for undergraduate students;

- v) To conduct research and publish results;
- vi) To carry out consultancy and public services;
- vii) To undergo postgraduate training at PhD level;
- viii) To participate in relevant workshops and conferences; and
- ix) To perform any other relevant duties as assigned by one's superior.

1.12.3 Qualification and Experience

Master's in Gender Studies, Gender and Development, Masters of Arts in; Gender and Women Studies, Development Studies, Community Development, Sociology and Social Work; and Bachelor degree in any of the following; Gender Studies, Bachelor of Arts in; Gender Studies, Community Development, Gender Studies & Community Development, Development Studies, Bachelor of Education, Psychology, Adult and Community Education, and Counseling. Applicants for this post must possess a minimum GPA of 4.0 or a B+ average at Master's degree level and an undergraduate degree with a minimum GPA of 3.8 from a local or an internationally, reputable University recognized by the Tanzania Commission for Universities. They must be potentially good academically.

1.12.4 Remuneration

Salary Scale: PUTS 2.1

1.14 TUTORIAL ASSISTANT (SPORTS PEDAGOGY) – 1 POST

1.14.1 Department of Physical Education and Sport Sciences – SoED

1.14.2 Duties and Responsibilities

- i) To under-study senior members of academic staff by attending their lectures, seminars, tutorials and practicals;
- ii) To carry out seminars, tutorials and practicals;
- iii) To assist in research, consultancy and public services;
- iv) To undergo postgraduate training for a Master's degree; and
- v) To perform any other relevant duties as assigned by one's superior.

1.14.3 Qualification and Experience

Bachelor of Education in Physical Education and Sports Sciences, Bachelor of Science in Sports Studies, Bachelor of Science in Sports Education and Bachelor of Science in Sport Sciences and Curriculum Studies. Applicant for this post must possess a Bachelor's degree with a minimum GPA of 3.8 from a local or an internationally, reputable University recognized by the Tanzania Commission for Universities.

1.14.4 Remuneration

Salary Scale: PUTS 1.1

1.15 TUTORIAL ASSISTANT (RECORDS AND ARCHIVE ADMINISTRATION/MANAGEMENT) – 1 POST

1.15.1 Department of Information Studies – University Library

1.15.2 Duties and Responsibilities

- i) To under-study senior members of academic staff by attending their lectures, seminars, tutorials and practicals;
- ii) To carry out seminars, tutorials and practicals;
- iii) To assist in research, consultancy and public services;

- iv) To undergo postgraduate training for a Master's degree; and
- v) To perform any other relevant duties as assigned by one's superior.

1.15.3 Qualification and Experience

Bachelor of degree in Records and Archives Administration/Management. Applicants for this post must possess a Bachelor's degree with a minimum GPA of 3.8 from a local or an internationally reputable University recognized by the Tanzania Commission for Universities.

1.15.4 Remuneration

Salary Scale: PUTS 1.1

1.16 TUTORIAL ASSISTANT (PHYSICS/MATHEMATICS) – 1 POST

1.16.1 Mineral Resources Institute – MRI

1.16.2 Duties and Responsibilities

- i) To under-study senior members of academic staff by attending their lectures, seminars, tutorials and practicals;
- ii) To carry out seminars, tutorials and practicals;
- iii) To assist in research, consultancy, and public services;
- iv) To undergo postgraduate training for a Master's degree; and
- v) To perform any other relevant duties as assigned by one's superior.

1.16.3 Qualification and Experience

Bachelor of Science with Education (Major Physics and Chemistry), Bachelor of Science in Mathematics, and Bachelor of Science with Education (Major Mathematics and Physics). Applicants for this post must possess a Bachelor's degree with a minimum GPA of 3.8 from a local or an internationally reputable University recognized by the Tanzania Commission for Universities.

1.16.4 Remuneration

Salary Scale: PUTS 1.1

TERMS OF SERVICE

Permanent and pensionable.

MODE OF APPLICATION

Interested candidates should apply in confidence, enclosing:

- a. Detailed CV.
- b. A photocopy of relevant certified academic certificates and transcripts.
- c. A photocopy of a certified birth certificate.
- d. Names and addresses of two referees.
- e. Indication of mode of communication, e.g. telephone, email, etc.

NOTE:

- a. Applicants must be citizens of Tanzania with an age not above 45 years.
- b. **People with disability are highly encouraged to apply and should indicate clearly in the portal for UDSM attention.**
- c. Applicants must have National Identification numbers from the National Identification Authority (NIDA).
- d. Applicants should indicate the Departments/Disciplines and positions for which they

- apply.
- e. Applicants who are currently employed in the Public Service must channel their application letters through their respective employers.
 - f. Applicants whose employment in public service was terminated for whatever reason should NOT apply.
 - g. Certificates from foreign Universities should be verified by the Tanzania Commission for Universities (TCU).
 - h. **Certificates from foreign Universities should bear a GPA calculated (out of five (5) grade points) by the Tanzania Commission for Universities (TCU).**
 - i. Certificates from foreign examination bodies for Ordinary or Advanced level education should be verified by the National Examination Council of Tanzania (NECTA).
 - j. Presentation of forged certificates & other false information will result in automatic disqualification and legal action.
 - k. All candidates (shortlisted or not shortlisted) will be notified through their Ajira Portal accounts.
 - l. Interested candidates should address their **signed** application letters to;
The Deputy Vice Chancellor (Academic), University of Dar es Salaam, P.O. Box 35091, Dar es Salaam.
 - m. All applications must be sent through the Recruitment Portal by using the following address: <http://portal.ajira.go.tz> and **NOT otherwise**. This address can also be found at the PSRS website, click **Recruitment Portal**.
 - n. Deadline for submitting applications is **21st March, 2026**.

**Released by
Deputy Vice Chancellor (Academic),
University of Dar es Salaam.**